

Person Specification

Fleet Manager

It is not expected that a successful candidate will necessarily have all the following criteria. FareShare South West is committed to helping individuals develop professionally and personally, and your application is encouraged.

All roles require a basic DBS check. Some roles will require an enhanced DBS check. We welcome applications from people with convictions: your information will be handled confidentially and used to assess your suitability for the role.

Essential

- Experience in fleet operations, transport coordination, or a similar operational role.
- Strong understanding of vehicle maintenance, safety, and compliance requirements.
- Proactive, solution focused approach with the ability to make sound decisions in fast paced environments.
- Competent using MS Office Suite (Teams, Outlook, Excel)
- Full clean UK driving licence.

Desirable

- Experience of working in the voluntary sector or with volunteers.
- Experience of managing a fleet including HGVs.
- Experience of a transport management system.
- Experience of working within a food operation, warehouse, or charitable setting.
- Experience of delivering training or coaching, ideally in a driving, operational or compliance-related context.
- Excellent organisational skills with the ability to maintain accurate records and systems.
- Confident communicator who works effectively with cross functional teams.

Attributes and values

- Able to live out our values at work: committed, inclusive, resourceful, collaborative
- Reliable and solutions-focused, embracing change and challenges
- Accountable, demonstrating integrity and high standards
- Hands on and proactive, supporting your team
- Committed to FareShare South West's work to rescue food from waste and share it with our local community
- Committed to safeguarding and promoting the welfare of children and vulnerable adults in line with our Safeguarding policy